



Editor-in-Chief, Cochrane Clinical Answers (CCAs)

JOB DETAILS

Job Title:	Editor-in-Chief, Cochrane Clinical Answers (CCAs)
Reports to (title):	Editor-in-Chief for Cochrane
Date:	January 2019

PURPOSE OF THE JOB

To oversee the development and implementation of editorial policies for Cochrane Clinical Answers (CCAs), guide editorial strategy decisions and have responsibility for ensuring the quality of CCA content.

Context

The mission of the Cochrane Editorial and Methods Department (EMD) is to ensure that the Cochrane Library maintains its reputation as the international source of trustworthy, independent, and relevant information to guide healthcare decisions. We work closely with Cochrane Review Groups (CRG) and CRG Networks to create a culture of continuous quality improvement. We aim to deliver high quality content which meets the varied needs of users, and ensure that it is presented in a way that appropriately reflects the commitment of CRG teams and authors.

Cochrane Clinical Answers is a key database within the Cochrane Library; its central aim is to deliver Cochrane content in a format that meets the needs of a clinical audience. The focus of Cochrane Clinical Answers, and of the EMD in supporting this database, is on meeting the needs of clinical **users, implementing current best practice, and supporting Cochrane's** strategic goals. CCAs are developed by two production teams – one comprised of Wiley employees and the other of Cochrane employees. Both teams work to a single set of policies and toward an agreed overall CCA production target.

PRINCIPAL ACCOUNTABILITIES/KEY RESULT AREAS

- Ensure that CCAs are high quality and cover topics of wide clinical interest
- Manage the annual review of CCA selection and data extraction policies to ensure that clinically useful Cochrane Reviews are selected, clinically relevant data are extracted and all processes are efficient.
- Manage the annual review of CCA coverage to ensure appropriate content development across disciplines

- Review specific CCAs as needed and make suggestions for answer content and presentation
- Handle queries from the CCA editorial teams
- Work with the Cochrane Editor-in Chief and Publisher, Wiley to explore options for creating new types of CCAs from DTA and other types of Cochrane reviews.
- Work with the Cochrane Editor-in Chief and Publisher, Wiley to determine the yearly CCA publication target

PERSON SPECIFICATION

Essential

- Clinical experience
- Understanding of the principles of evidence-based clinical practice
- Experience of Cochrane or alternative high quality systematic reviews
- Editorial experience in a scientific/medical/research publishing setting
- Excellent computer skills and proficiency in Excel, Microsoft Word, Outlook and Access
- Strong organization and prioritization skills.
- Excellent written and verbal communication skills

Highly desirable

- Knowledge of biomedical statistics

KEY INTERFACES

Editors, Cochrane Clinical Answers, Cochrane Editorial and Methods Department (EMD) and Wiley Cochrane Team; Editor-in-Chief, Cochrane Library; Cochrane Library Publisher; Cochrane Library editorial teams (c. 50% UK-based and 50% based outside the UK, principally in Australasia, North America and mainland Europe, with individuals contributing from over 100 countries)

DIMENSIONS

Budgetary responsibility: None

Number of direct and indirect reports: None. The Editor-in-Chief will have oversight of content created by Cochrane Clinical Answers editorial team and contribution to CCA product strategy but no direct line management responsibilities as all team members are currently line managed within their own organizations.