JOB OUTLINE:

Evaluator – Clinical Innovation Adoption, Oxford Academic Health Science Network

Job Title: Evaluator– Clinical Innovation Adoption Programme
Organisation: Oxford Academic Health Science Network, hosted by the Oxford University Hospitals NHS Foundation Trust
Band: Band 8a (£47,126 to £53k)
WTE: 0.8 to 1 WTE
Term: Permanent (or secondment)

Responsible and Accountable to:
Director of Clinical Innovation Adoption

Outline
The Clinical Innovation Adoption Programme is a key area of work for the AHSN, working with all the Network’s stakeholders and partners to deliver improved health and increased economic growth across the region.

Location:
Based at the Oxford Science Park, Oxford. However, the job holder will be required to travel throughout the AHSN region to facilitate and support the delivery of the Clinical Innovation Adoption programme by meeting with Industry, Academics, Commissioners and Providers.

The job description and person specification are an outline of the tasks, responsibilities and outcomes required for the role. The post holder will carry out any other duties as may reasonably be required by their line manager to fulfil the objectives of the team.

The Oxford AHSN is delivering programmes and themes that encompass a broad range of initiatives to improve the health and prosperity of the 3.3m people in the region, covering Frimley, Berkshire, Buckinghamshire, Milton Keynes, Oxfordshire and parts of Bedfordshire.

The Clinical Innovation Adoption Programme is one of the key programmes and is led by a Programme Director (Director of Clinical Innovation Adoption) and overseen by an Oversight Group chaired by a member of the AHSN Board.

Our Vision. Best health for our population and prosperity for our region

Our Mission. We will support collaboration, research and innovation across the NHS, universities and business, building on our strengths to deliver exemplary care and create the strongest life science cluster.

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1 See also www.oxfordahsn.org
2 See www.oxfordahsn.org
The Oxford Academic Health Science Network (AHSN) is looking to appoint an Evaluator for the key Clinical Innovation and Adoption Programme.

The post holder will join the busy CIA team working with the AHSN's partners in the NHS, the universities, and the life sciences industries. The programme has a large portfolio of over 30 projects aimed to support delivery of the AHSN's Mission to improve the health and prosperity of the Oxford AHSN Region (includes three Integrated Care Systems (ICSs)). through rapid clinical innovation adoption. The development of collaborations and partnerships is a key objective for the team, bringing together the skills and resources of our regional footprint, NHSEI South-East Region and often other AHSNs across England.

The post holder will have a background in healthcare evaluation combined with an understanding of economics, although in depth health economic analysis is not essential.

As part of an evaluation team within the CIA Programme, the individual will be a good team player/mentor and be able to work flexibly and willing to be particularly hands on as a part of this busy team.

The post holder will be able to engage with partners and stakeholders from across the AHSN; these will include clinicians, NHS Trust executives, academics and researchers and industry (life sciences and pharma), in addition to the CCGs, primary care, and patients and service users.

**Job Summary**

Success in this role will be defined by successful delivery of evaluations of projects from the Clinical Innovation Adoption Programme, working with the NHS, the life sciences industries, academics and other stakeholders. Evaluations include projects that are being delivered from our NHSEI and Office of Life Science commissions, and additionally won bids.

The Evaluator will work within the Clinical Innovation Adoption Programme specifically to support the Director of the Clinical Innovation Adoption programme.

This post requires the individual to have an excellent understanding of methodologies that could be applied in real world situations. The evaluation outputs must provide sufficient rigour so that the evidence can be used for further quality improvement opportunities and scale up/roll out across the NHS.

The successful candidate should have the required skills for evaluation delivery which includes design, ability to lead on workshops, judgement on appropriate methods, knowledge and experience of conducting literature searches, qualitative interviews, surveys focus groups and quantitative analysis (awareness).

The post-holder will work alongside CIA Project Managers and with selected innovators to evaluate impact. Innovations include technologies (AI, digital or medical devices), drugs and new models of working. Innovations within this programme are either nearly ready, ready, or in the process of being deployed.
‘Nearly ready’ to adopt innovations would benefit from clinical pathway assessment and working with potential adopters and purchasers (health professionals, procurement, commissioners and managers) to understand the clinical impact.

Ready or in the process of being deployed evaluations may typically include effectiveness, value, accuracy and safety.

**Main Functional Responsibilities include:**

- To be part of a team of Evaluators within the Oxford AHSN and to provide support for the development of the team.
- To carry out real world and economic assessments and economic burden calculations in accordance with the established methodology, and to ensure that approaches reflect current best practice.
- Engage with stakeholders at all levels of care and research (patient groups, primary care, ambulance services, social care providers, clinical commissioning groups, acute hospitals, research and teaching institutions, industry, academia) to build and maintain relationships.
- To interview stakeholders as part of building the evidence base for specific projects and evaluations.
- To build up models of complex pathways in different clinical settings through engagement with different stakeholders, including financial and other non-clinical information to a precise level of detail to enable clear qualitative and quantitative assessments.
- To ensure that budgets and project costs associated with the assessments are effectively managed.
- To develop interview and research protocols that support specific projects across a variety of clinical, patient and care pathways.
- To conduct data analyses ensuring the validity and reliability of the studies, and to ensure that such analyses are evidenced and supported.
- To be able to work according to the Trust’s Information Governance Framework in assessing different data types, and putting in place the right data protocols to ensure safety, security and confidentiality of such different data types.
- To help secure funding for specific economic assessments as may be required through a variety of sources including grants and through other independent sources such as charities and industry.
- To write case studies and develop manuscripts/publications for submission to high quality journals, including peer review journals.
- To develop written outputs as required of the projects on a case by case basis.
- To actively participate in the planning, drafting and development of methodology grant applications working with partners as appropriate.
- To provide advice and support to key partners, including industry as and when required.
- To promote the reputation of Oxford AHSN.
• To undertake any other duties as may be deemed reasonable by line-management.
• Be responsible for a high standard of work supporting the delivery of projects on time, to quality standards and in a cost effective manner.
• Provide high quality reports as requested by the Director and Deputy Director.

Stakeholder Engagement as part of the wider Clinical Innovation Adoption and AHSN team:
• Building and supporting relationships within NHS organisations, the Network’s nine universities and life sciences and industry partners to support the objectives of the AHSN.
• Specifically work with Oxford ARC to jointly agreed implementation projects.
• Working with National NHS and Office of Life Science Commissioners, to create evaluations for nationally agreed deployment projects.
• Work with industry and representative organisations, including for example, BIVDA, ABHI and ABPI, to ensure the widest possible engagement, providing new opportunities for individual stakeholders and partners to work together and initiate proposals and projects.

Key Working Relationships
The post holder will be required to support the building and maintenance of constructive working relationships with a broad range of internal and external stakeholders.

• Key internal working relationships will include:
  • Director of Clinical Innovation Adoption
  • Head of Clinical Innovation Adoption
  • Clinical Innovation Adoption Team
  • Strategic Industry Partnership (SIP) Adoption Leads and Managers
  • Oxford AHSN Programme Leads, Clinical Network Leads and Project Managers
  • Informatics and Community Involvement & Workforce Initiatives (CIWI)
  • The Oxford Applied Research Collaborative (Oxford ARC)
  • Patient Safety Collaborative Team

• Key external working relationships will include programme/project leads from:
  • NHS providers and commissioners
  • University academics and researchers
  • Life Sciences industries and industry organisations
  • Grant awarding bodies such as Innovate UK, NIHR

This job description may be reviewed and changed in discussion with the post holder.
Requirements on all employees of the OUH

Risk Management
The management of risk is the responsibility of everyone within the Trust (the AHSN’s hosting organisation), and will be achieved within a progressive, positive, honest and open environment. Staff will be provided with the necessary education, training and support to enable them to meet this responsibility.

It is the responsibility of staff to make themselves familiar with the
- Information Governance Policy
- Major Incident Policy
- Fire Policy
And to ensure they are familiar with the ‘local response’ plan and their own specific role within that response.

Health and Safety
To be responsible for ensuring that all duties and responsibilities of this post are carried out in compliance with the Health & Safety at Work Act 1974 and any subsequent Amendments, Statutory Regulations and Trust Policies and Procedures. This will be supported by the provision of training and specialist advice as required.

Infection Control
Infection Control is everyone’s responsibility. All staff, both clinical and non-clinical, are required to adhere to the Trusts’ Infection Prevention and Control Policies and make every effort to maintain high standards of infection control at all times thereby reducing the burden of Healthcare Associated Infections including MRSA.

All staff employed by the ORH Trust have the following key responsibilities:
- Staff must wash their hands or use alcohol gel on entry and exit from all clinical areas and/or between each patient contact.
- Staff members have a duty to attend mandatory infection control training provided for them by the Trust.
- Staff members who develop an infection (other than common colds and illness) that may be transmittable to patients have a duty to contact Occupational Health.

Child Protection
The post holder will endeavour at all times to uphold the rights of children and young people in accordance with the UN Convention Rights of the Child.

Safeguarding Children and Vulnerable Adults
The Trust is committed to safeguarding children and vulnerable adults throughout the organisation. As a member of the trust there is a duty to assist in protecting patients and their families from any form of harm when they are vulnerable.
Information Governance

All staff must complete annual information governance training. If you have a Trust email account this can be completed on-line, otherwise you must attend a classroom session. For further details, go to the Information Governance intranet site.

Data Quality

Data quality is a vital element of every member of staff’s job role. The Oxford University Hospitals recognises the importance of information in the provision of patient care and in reporting on its performance. Data quality is therefore crucial in ensuring complete, timely and accurate information is available in support of patient care, clinical governance, performance management, service planning, and financial and resource planning and performance.

All staff should ensure that they have read and understood the Trust’s Data Quality Policy.