

Collaboration Trading Company Limited

Company Registration No. 3657122 (England and Wales)

Directors' report and financial statements

For the year ended 31 March 2004

COLLABORATION TRADING COMPANY LIMITED

COMPANY INFORMATION

Directors	M Kjeldstrøm J M P Kleijnen (Chair) P Langhorne
Secretary	V M Hetherington
Company number	3657122
Registered office and business address	Summertown Pavilion Middle Way Oxford OX2 7LG UK
Auditors	Mazars LLP St Thomas House 6 Becket Street Oxford OX1 1PP UK
Bankers	National Westminster Bank plc 249 Banbury Road Summertown Oxford OX2 7HR UK
Solicitors	Manches & Co 3 Worcester Street Oxford OX1 2PZ UK

COLLABORATION TRADING COMPANY LIMITED

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COLLABORATION TRADING COMPANY LIMITED

DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2004

The directors present their report and financial statements for the year ended 31 March 2004.

Principal activities

The principal activity of the company continued to be the collection of royalties from the sale of subscriptions to The Cochrane Library. An independent audit of the royalty income was undertaken in the year ended 31 March 2004.

Directors

The following directors have held office since 1 April 2003:

M Kjeldstrøm
J M P Kleijnen (Chair)
P Langhorne
M T Newdick (Resigned 29 October 2003)

Directors' interests

The directors held no beneficial interests in the shares of the company at any time during the period. No rights to subscribe for shares in, or debentures of, the company were granted or exercised during the year.

Auditors

On 31 August 2004, Mazars LLP succeeded to Mazars as the independent auditor to the Company. In accordance with section 385 of the Companies Act 1985, a resolution to reappoint Mazars LLP as auditors to the Company and to authorise the Directors to fix their remuneration will be proposed at the Annual General Meeting.

Directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

On behalf of the board

.....
J M P Kleijnen
Director
.....

COLLABORATION TRADING COMPANY LIMITED

INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF COLLABORATION TRADING COMPANY LIMITED

We have audited the financial statements for the year ended 31 March 2004 which comprise the Profit and Loss account, the Balance Sheet and related notes. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities and the accounting policies set out in the notes to the financial statements.

This report is made solely to the company's members, as a body, in accordance with Section 235 of Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the directors and auditors

As described in the Statement of Directors' Responsibilities the company's directors are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act. We also report to you if, in our opinion, the directors' report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatement within it.

Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

COLLABORATION TRADING COMPANY LIMITED

INDEPENDENT AUDITORS' REPORT (CONTINUED) TO THE SHAREHOLDERS OF COLLABORATION TRADING COMPANY LIMITED

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 March 2004 and of its loss for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985 applicable to small companies.

Mazars LLP

Chartered Accountants

Registered Auditor

St Thomas House
6 Becket Street
Oxford
OX1 1PP

COLLABORATION TRADING COMPANY LIMITED

PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2004

		2004	2003
	Notes	£	as restated £
Turnover		554,019	402,916
Cost of sales		(26,849)	(31,830)
Gross profit		<u>527,170</u>	<u>371,086</u>
Administrative expenses		(189,030)	(203,282)
Operating profit	2	338,140	167,804
Gift Aid Payment		(344,701)	(178,110)
Loss on ordinary activities before interest		<u>(6,561)</u>	<u>(10,306)</u>
Other interest receivable and similar income		6,561	10,306
Loss on ordinary activities before taxation		-	-
Tax on loss on ordinary activities	3	-	-
Loss on ordinary activities after taxation	8	<u>-</u>	<u>-</u>

COLLABORATION TRADING COMPANY LIMITED

BALANCE SHEET AS AT 31 MARCH 2004

	Notes	2004 £	£	2003 £	£
Fixed assets					
Tangible assets	4		5,529		4,500
Current assets					
Debtors	5	126,055		71,816	
Cash at bank and in hand		108,459		129,410	
		<u>234,514</u>		<u>201,226</u>	
Creditors: amounts falling due within one year	6	<u>(239,981)</u>		<u>(205,664)</u>	
Net current liabilities			<u>(5,467)</u>		<u>(4,438)</u>
Total assets less current liabilities			<u>62</u>		<u>62</u>
Capital and reserves					
Called up share capital	7		100		100
Profit and loss account	8		(38)		(38)
Shareholders' funds			<u>62</u>		<u>62</u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

The financial statements were approved by the Board on

.....
J Kleijnen
Director

COLLABORATION TRADING COMPANY LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2004

1 Accounting policies

1.1 Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities.

1.2 Turnover

Turnover represents income from royalties receivable from the sale of subscriptions to, and products derived from The Cochrane Library and sundry items from sale of Cochrane Collaboration memorabilia.

1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and machinery	33% Straight Line Method
Fixtures, fittings & equipment	25% Straight Line Method

1.4 Prior year restatement

The gift aid payment made to the ultimate controlling party The Cochrane Collaboration has been separately identified on the face of the profit and loss account. The 2003 figures have been restated to show the comparative figure.

Salary costs have been reclassified as administration costs in the year and the comparative has been restated to reflect this change.

2 Operating profit	2004	2003
	£	£
Operating profit is stated after charging:		
Depreciation of tangible assets	3,743	2,291
Auditors' remuneration	2,400	2,100
Royalty audit	1,500	-
Other services	1,435	-
	<hr/>	<hr/>
3 Taxation		
	<hr/>	<hr/>
Current tax charge	-	-
	<hr/>	<hr/>

On the basis of these financial statements no provision has been made for corporation tax.

COLLABORATION TRADING COMPANY LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2004

4 Tangible fixed assets

	Plant and machinery etc
	£
Cost	
At 1 April 2003	7,857
Additions	4,772
	<hr/>
At 31 March 2004	12,629
	<hr/>
Depreciation	
At 1 April 2003	3,357
Charge for the year	3,743
	<hr/>
At 31 March 2004	7,100
	<hr/>
Net book value	
At 31 March 2004	5,529
	<hr/> <hr/>
At 31 March 2003	4,500
	<hr/> <hr/>

5 Debtors	2004	2003
	£	£
Other debtors	126,055	71,816
	<hr/> <hr/>	<hr/> <hr/>

6 Creditors: amounts falling due within one year	2004	2003
	£	£
Amounts owed to group undertakings and undertakings in which the company has a participating interest	230,687	98,388
Taxation and social security	941	26,253
Other creditors	8,353	81,023
	<hr/>	<hr/>
	239,981	205,664
	<hr/> <hr/>	<hr/> <hr/>

COLLABORATION TRADING COMPANY LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2004

7 Share capital	2004	2003
	£	£
Authorised		
100 Ordinary shares of £1 each	100	100
	<u> </u>	<u> </u>
Allotted, called up and fully paid		
100 Ordinary shares of £1 each	100	100
	<u> </u>	<u> </u>
8 Statement of movements on profit and loss account		Profit and loss account £
Balance at 1 April 2003		(38)
		<u> </u>
Balance at 31 March 2004		(38)
		<u> </u>

9 Control

The ultimate controlling party is The Cochrane Collaboration, a charitable company registered in England. Collaboration Trading Company Limited is its trading subsidiary.

10 Related party transactions

The company has taken advantage of the exemption in Financial Reporting Standard Number 8 from the requirement to disclose transactions with group companies on the grounds that consolidated financial statements are prepared by the ultimate parent company.