



corroboree :: melbourne

XIII Cochrane Colloquium

22-26 OCTOBER 2005

Final list of furniture and fittings for exhibitors and information desk

1. Furniture and fittings for Wiley 'delegate lounge' in Atrium *

	Item	Units	Unit price	No.	Total AUD
1	Flooring: 12 x 12m ply sheets for carpet, 3mm				
2	Flooring carpet tiles, charcoal, to cover 12 x 12m area	per m ²		144	
3	Modular lounge, with black cover	ea		19	
4	Summit coffee table, black	ea		3	
5	Ottoman, 150 x 40 x 44	ea		2	

* Please note Wiley will pay for a component of this lounge area as specified in their agreement. Additional costs will be covered from Colloquium budget. Furniture to be arranged in three outward-facing groups. Wiley will be allocated one group, without ottoman, but with additional furniture as listed in table 2.

2. Additional furniture requested by Wiley for delegate lounge in Atrium*

	Item	Units	Unit price	No.	Total AUD
1	Computer cupboard, grey, 80 x 76 x 105h	ea		1	
2	Bookcase, grey, 120 x 30 x 150h	ea		1	
3	Summit coffee table, black	ea		1	
4	Flat screen LCD monitor 17"	ea		1	
5	Power points (for 1-2 laptops and 1x flat screen monitor)	ea		4	
6	Broadband internet access, 512Kb, 500Mb download	ea		1	

* ICMS to invoice Wiley directly for their share of items listed in table 1, all items in table 2 and additional components listed in agreement. Please note the additional furniture for Wiley should be positioned at one of the 3 groups. Wiley will provide a laptop, and two pull ups, 1m wide x 1.5m high.

3. Additional furniture required for Cochrane IMS desk located in Wiley delegate lounge

	Item	Units	Unit price	No. required	Total AUD
1	Opera chair, black opera range	ea		4	
2	Meeting table, black opera range, 90 dia x 75h	ea		1	
3	Power points (for laptop and flat screen monitor)	ea		2	
4	Broadband internet access, 1Mb, 1Gb download	ea		1	
5	Curved free standing sign with plain black insert, 700w x 1800h	ea		1	
	TOTAL				

Costs for these items to be covered from Colloquium budget. ICMS to provide own laptop and poster for display on sign. Cochrane Centre will bring flat screen monitor.

4. Furniture and fittings for You Yang exhibit hall

	Item	Units	Unit price	No.	Total AUD
1	Modular lounge, with black cover	ea		28	
2	Summit coffee table, black	ea		4	
3	Octanorm curved counter 140 x 50 x 100h black (1 per exhibitor)	ea		5	
4	Curved free standing sign frame (large – 1000w x 2400h). Sign to include blank octanorm panel in black. (1 per exhibitor)	ea		5	
5	Opera stool, from opera range black (2 stools per exhibitor)	ea		10	
6	Free standing A4 brochure stand in black (1 per exhibitor and 1 per group of lounge chairs)	ea		9	
7	Power points, 1 per exhibitor (except for NICS)	ea		4	
8	Broadband internet access for BMJ, 512Kb, 500Mb download	ea		2	

Set up is to allow for 4 x clusters of seating, and 5 x exhibitor set-ups each with a counter, sign and 2 chairs (stools).
Final number of exhibitors =5

5. Optional furniture and fittings that exhibitors can hire if required

	Item	Units	Unit price quoted to exhibitor*	Max No. /exhibitor	Total AUD
1	Opera chair, white opera range	ea	\$50	4	
2	Meeting table, white opera range, 90 dia x 75h	ea	\$80	1	
3	Computer cupboard, grey, 80 x 76 x 105h	ea	\$120	1	
4	Flat screen LCD monitor 17" (price quoted by MCC with allowance for additional costs)	ea	\$200	no limit	
5	Other requests subject to ACC approval				

* prices are based on Harry the Hirer catalogue, except for flat screen monitor which was based on MECC quote provided by LJ.

6. Furniture and fittings for Information desk in Atrium*

	Item	Units	Unit price	No.	Total AUD
1	Octanorm curved counter 140 x 50 x 100h black	ea		2	
2	Horizontal poster panel 2m x 1.2m	ea		2	
3	Long legs, chrome (2 per poster panel)	ea		4	
4	Opera stool, from opera range black	ea		2	

Preferred position for information desk is in atrium, on left hand side of entrance to You Yangs exhibit hall.
Approval required from MECC for information desk.